



STATE OF MICHIGAN
DEPARTMENT OF AGRICULTURE
LANSING

RICK SNYDER
GOVERNOR

KIETH CREAGH
DIRECTOR

April 28, 2011

To: Michigan-bred Horse Breeder and/or Owner Awardees

From: Pollyanne McKillop, Michigan-bred Horse Racing Programs
Michigan Department of Agriculture and Rural Development (MDARD)

RE: New Documentation & Payment Process for Breeder/Owner Awards

In order for you to receive any Michigan Breeders' and/or Owners' Award payments for races that occurred after October 1, 2010, you, each of your business entity(s) and/or partnerships must complete both of the following *prior* to receiving any award payments:

- 1) You, each of your business entity(s) and/or partnerships must be properly registered with the Michigan Department of Agriculture and Rural Development (MDARD), using MDARD's Breeder/Owner Registration Form (Form FR-098). If there are any changes in the status of any person or business entity to include updated contact information, a new form must be submitted to **MDARD**. The form may be found at MDARD's website:

http://www.michigan.gov/documents/mda/breederownerreg_199118_7.pdf

The information you provide on the Breeder/Owner Registration Form must match the breeder/owner information reflected with the appropriate breed registry(s). You may mail the completed form(s) or fax them to:

Michigan Department of Agriculture
Horse Racing Programs
P.O. Box 30017
Lansing, MI 48909
Fax: (517) 241-4217

- 2) You, each of your business entity(s) and/or partnerships must complete a *new* IRS form W-9 with MDARD's new contracted payment provider. Even if you have previously filed a W-9 form with MDARD and/or Michigan Department of Treasury's C & P Express, each form *must* be replaced. Please complete the enclosed IRS W-9 form and return it via mail or fax **within 15 days of the receipt of this letter** to:

MDARD Breeder/Owner Awards Payments Program
116 Premier Drive
Orion, MI 48359
Fax: (248) 370-9207

The IRS form W-9 can also be found online at: <http://www.irs.gov/pub/irs-pdf/fw9.pdf>

If you have any questions please refer to MDARD's Horse Racing Programs' website:
http://www.michigan.gov/mda/0,1607,7-125-1569_46747---,00.html for more information and forms.

You may also contact our Pollyanne McKillop at (517) 241-4331 or via email at: kapalap@michigan.gov